

## **Licensing Committee**

**Tuesday, 13th August, 2019**

**PRESENT:** Councillor B Garner in the Chair

Councillors N Buckley, R Downes,  
A Garthwaite, H Bithell, C Knight,  
A Hutchison, P Latty and P Wray

### **25 Appeals Against Refusal of Inspection of Documents**

There were no appeals against the refusal of inspection of documents.

### **26 Exempt Information - Possible Exclusion of the Press and Public**

That, in accordance with Regulation 4 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, the public be excluded from the meeting during Consideration of the following parts of the agenda designated as exempt on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present there would be disclosure to them of exempt information so designated as follows:-

Appendix A to Agenda Item No. 8 Leeds Festival 2018 – Notes of the Safety Advisory Group Debrief meeting for the Leeds Festival 2018 held on 6<sup>th</sup> November 2018 were designated as exempt under Access to Information Procedure Rules 10.4 (3, 7) because it contained information relating to the financial or business affairs of any particular person. (Minute No.35 Referred)

### **27 Late Items**

Although there were no late items of business, the Chair did accept the inclusion of supplementary information in respect of Agenda Item No. 8 Premises Licence, Licensing Act 2003 – Leeds Festival 2019 Taxi & Private Hire Routing Information for the Leeds Festival 2019 (Minute No. 35 referred)

### **28 Declaration of Disclosable Pecuniary Interests**

There were no declarations of disclosable pecuniary interests made at the meeting.

### **29 Apologies for Absence**

Apologies for absence were received for Councillors: B Flynn, J Lennox, A Marshall-Katung, A Wenham and G Wilkinson.

### **30 Minutes of the Previous Meeting**

**RESOLVED** – That the minutes of the previous meetings held on 2<sup>nd</sup> July 2019, were accepted as a true and correct record.

### **31 Matters Arising from the Minutes**

Review of the City Centre Cumulative Impact Area (Minute No.21 referred) - At the previous meeting it was suggested that there appeared to be drug related activities taking place in the Marlborough estate/ Clarendon Road area, and it was understood that the Police were not aware.

It was reported that following a local Tasking Meeting, the Police had confirmed that they were aware that drug related activities were taking place in the Marlborough/ Clarendon Road areas.

### **32 Taxi & Private Hire Licensing - Proposed Working Group on CCTV in Taxi and Private Hire Vehicles**

The Chief Officer, Elections and Regulatory submitted a report which sought the establishment of a Working Group to consider a policy for CCTV in taxis and private hire vehicles.

The Taxi and Private Hire Licensing Manager explained the proposal for the establishment of a Working Group, led by Members but to also include representatives from the taxi and private hire trade and passenger groups with the aim of developing a policy for CCTV in taxi and private hire vehicles.

Members were informed that the proposal was part of a broader regional project to reduce the differences between licensing policies and enforcement in different licensing authorities.

Members noted that the resulting recommendations arising from the Working Group would be discussed with neighbouring authorities and consulted upon before a new policy and practical and financial arrangements would be developed.

Members sought further details about the passenger groups who would participate within the Working Group.

Members were informed that many passenger stakeholder groups would be encouraged to participate in the WG including; disabled groups and lone travelling females.

Commenting on the data protection issues, Members queried if the views of the Police had been sought, given their experience of CCTV.

Members were informed that in addition to the Police, material from relevant information managers (Information Management) had been obtained so clear advice/ guidelines should be available to the WG.

The Chair queried if there would be consultation with other authorities in the West Yorkshire and York areas.

Members were informed that any recommendations arising from the Working Group could be shared and used to set common minimum standards on CCTV.

Members queried if any local authorities had adopted a mandatory policy for CCTV in taxi and private hire vehicles.

Members were informed that a small number of local authorities had adopted a mandatory CCTV policy but the intention in Leeds was to investigate other options before considering a mandatory policy.

In seeking expressions of interest to serve on the Working Group, the Chair said ideally the WG should consist of 3 – 5 Members.

Councillor P Wray said he would be willing to participate on the WG.

In the absence of further volunteers, the Chair suggested that an email be circulated to all Members of the Licensing Committee seeking further expressions of interest to serve on the WG

#### **RESOLVED –**

- (i) That the purpose of the CCTV Working Group and the accompanying report be noted
- (ii) That that an email be circulated to all Members of the Licensing Committee seeking further expressions of interest to serve on the WG

### **33 Licensing Committee Work Programme**

Following discussion at today's meeting the subsequent items be added to the Committee's Work Programme:

- Draft report on the findings of the CCTV Working Group (December)
- De-brief Report following the Ed Sheeran event at Roundhay Park (December)

**RESOLVED** – That with the inclusion of the above, to approve the contents of the Licensing Committee Work Programme for 2019/20

### **34 Date of Next Meeting**

**RESOLVED** – To note that the next meeting will take place on Tuesday, 3<sup>rd</sup> September 2019 at 11.00am in the Civic Hall, Leeds.

### **35 Premises Licence, Licensing Act 2003 - Leeds Festival 2019**

The Chief Officer Elections and Regulatory submitted a report which set out details of progress of the multi-agency meetings and the Event Management Plan for the

2019 Annual Leeds Festival, to be held within the grounds of Bramham Park, Friday 23<sup>rd</sup> until Sunday 25<sup>th</sup> August 2019.

The report also recommended that the approval of the final Event Management Plan be delegated to the Chief Officer Elections and Regulatory.

A copy of the notes of the Safety Advisory Meeting held on 6<sup>th</sup> November 2018 which provided a de-brief of the 2018 event were attached at Appendix A of the submitted report (Appendix A was deemed exempt from publication and considered in closed session).

In addressing the report, the Section Head, Entertainment Licensing provided an update of the agency liaison via the Safety Advisory Group and licensing process in preparation for the Leeds Festival 2019 event.

Members were informed that the Safety Advisory Group process had not highlighted any issues of concern arising from the previous year's event.

(At this point the meeting went into closed session to discuss the contents of the Management Plans for the Festival).

#### **RESOLVED –**

- (i) That the contents of the report be noted
- (ii) That approval of the Event Management Plan, including any minor amendments necessary to the Plan before the Festival takes place, be delegated to the Chief Officer Elections and Regulatory.
- (iii) That, Should there be any unresolved matters associated with the Event Management Plan then the matter will be referred back to a special meeting of the Licensing Committee before the commencement of the Festival.